

SIGN PERMIT APPLICATION
City of Lexington

Must be submitted to Historic Preservation Commission & Lexington City Council with application for an occupation tax certificate, or prior to erection of, alterations to or reconstruction of a sign. All blanks must be filled in. A COA Application must accompany this form. Sign Permits \$5.00.

1. Name of business establishment:

Owner/Proprietor _____

Phone Number: _____ **Email:** _____

Location of property _____

Check if new sign

alteration of existing sign

reconstruction of damaged sign

2. Material of sign

(must be durable)

3. Is sign internally lighted? yes no

May not be flashing, intermittent or animated, except that time and weather informational signs are permitted. May not give off glare, blinding or other adverse effects on traffic.

4. Location of sign on property (Attach latest copy of plat with location of sign shown)

May not be on highway right-of-way. May not be painted on or attached to trees, fence posts, telephone or utility poles, rocks or other natural features. Illuminated signs may not be located within fifty (50) feet of residential property.

5. Show design of sign; indicate wording and dimensions.

6. Show all other signs on the property.

7. (a) Is sign attached to roof? yes no

May not be painted on roof. May not be lighted. Must be mounted flat to roof. Only one sign per roof. Area may not exceed 20% of that of plane to which mounted.

(b) Is sign attached to wall? yes no

Dimensions of wall

Area of sign may not exceed 20% of area of wall, if unlighted, 10% of area of wall, if internally lighted.

8. If "no" to both parts of Part 6 -- Is sign free standing? yes no

Street frontage of property

Area limit if fifty (50) square feet, unlighted; if frontage is under 100 feet area limit is 240 square feet, unlighted; or 120 square feet, lighted, if frontage is 100 feet or more.

9. Signature of Owner/Proprietor _____

Date _____

COUNCIL USE ONLY

approved

disapproved

Date _____

Remarks: _____
